

## **SUBMISSION GUIDELINES FOR EXHIBITIONS IN 2027**

### **Open Submission Call:**

Proposals for solo and group exhibitions by artists and curators are accepted annually between the last week of January to March 31 for exhibitions in the following calendar year. Typically, the chosen artists/curators are notified within three months of close of the submission call.

### **Selection by Jury:**

A jury of six people, is appointed by the Board of Directors. The jury generally comprises of two Board Directors, two members of the community at large who are not necessarily practicing visual artists and two artists (not qualified to submit a proposal during their jury term).

### **Submission:**

The Gallery only accepts digital submissions. We strongly recommend the contents of the submission are uploaded via the online form on our website. Alternatively, you may send us the material on a USB thumb drive (note: this will not be returned unless a return postage envelope is supplied); or provide a link to your files via a Google Drive folder (be sure to set the share setting to “anyone with the link” so we may access the files).

### **Submission Requirements:**

Your exhibition proposal must include:

- Contact information (name, address, telephone, website, email)
- Title and medium of proposed exhibition/workshop or event
- Gallery space requested (Main Gallery; Eve Smart Gallery; Entire Gallery (Main and Eve Smart combined)).
- CV/Resume: include your education, your exhibition history and links to any published reviews or exhibition catalogs relating to your work.
- **Description of proposed body of work** (300 words max): include notes on your exhibition intention, vision, plus a description of the works including approximate number of pieces.
- **Artist statement/biography** (300 words max): describe your artistic process and what you are trying to achieve/express through exhibiting at GPAG.

Please note: should you be accepted for an exhibition, you may be asked to share the Gallery with another artist. Please indicate your willingness to do so.

### **Support Material requested:**

- Include 5 – 10 digital images; or no more than 5 minutes of AV material reflecting the proposed work.
- Additional images can be included to describe the specifics of how you would propose exhibiting in the Gallery
- Image files must be in jpeg format, at least 1300 pixels in width, not more than 1 Mb in size ea.
- Video files should be quality links (Vimeo, YouTube, Instagram etc.) (720p or higher)
- Please name your image files as follows: #yournameheightxwidth.jpg (e.g. if your name is Mary Smith and your sample art image is titled NEW HORIZON at 23 cm by 13 cm then name the file 03MarySmithNewHorizon23cmx13cm.jpg). The number should correspond to the order in which you would like your files viewed by the jury.

**SUMMARY OF EXPECTATIONS FOR WORKS ACCEPTED FOR EXHIBITION:**

1. Each artist accepted for an exhibition will be advised as soon as possible as to the specific details planned for his/her exhibition including opening, reception, installation and de-installation dates. The artist will also be kept informed about any concurrent exhibits or activities planned during the exhibition period.

2. All works exhibited should be reflective of the vision contained in the submission material. They must be presented ready for installation, in a manner appropriate to the exhibition standards of the Gallery. Any unusual installation instructions or requests must be made known to the Gallery at least two months prior to the installation date.

3. Each artist accepted for an exhibition at GPAG will be required to accept the terms of the Artist-Gallery Contract, and to sign a waiver absolving the Gallery, its Board of Directors, staff and volunteers of any liability. This Contract must be signed 60 days before exhibition date. A sample of the contract is available online at <https://gpag.ca/submissions/>

4. GPAG is a public gallery and a non-profit charity. GPAG will accept payment on behalf of the artist for any artworks sold during the exhibition and withhold a 40% commission to support the Gallery (60% of total sales amounts will be remitted to the artist). Artworks sold may not be removed before the end of an exhibition unless agreed upon by the Artist and the Gallery.

5. The Gallery is secured by a monitored alarm system. Every precaution is taken to ensure the safety of exhibited works; however, artists are advised that the Gallery does not provide insurance coverage on works of art.

6. Packing of artworks and shipping costs related to the delivery and removal of artwork for the exhibition is the responsibility of the artist. The same applies to any artwork sold during the exhibition.

7. All artists who make submissions will be advised of the jury's decisions as soon as possible after the Jury team prepares its assessment and the Board completes its Exhibition Schedule.

8. All exhibiting artists at GPAG are invited to join the Gallery as members.

9. GPAG pays a nominal exhibition fee to exhibiting artists (usually between \$100 - \$300). The amount is subject to Gallery funding and certain conditions. We do not cover transportation costs, shipping or receiving.

10. Before submitting, please read and familiarize yourself with [GPAG's exhibition policy](#).

**Deadline for submissions**

March 31, 2026, by 4pm

**Email Address:** [info@gpag.ca](mailto:info@gpag.ca) (for queries, or Google Drive link; do not send submissions via email).

**Address:**

PO Box 1576, 431 Marine Drive, Gibsons, BC, V0N 1V0

**SUBMISSION FORM:** *Please complete and sign this form and include it with your materials.*

Date (day/month/year)

Name

Complete Address

Phone

Cell Phone

Website

Email

Title and medium of proposed exhibition:

The gallery space requested (check all that apply) is:

- The Main Gallery
- The Eve Smart Gallery
- The whole Gallery (both the Main and Eve Smart spaces)

Please read our 2026 submission guidelines carefully before submitting your application.

I have read and understand the 2026 Submission Guidelines

Please note: should you be accepted for an exhibition, you may be asked to share the Gallery with another artist. Please indicate your willingness to do so.

Yes     No

Is any part of the proposed exhibition artwork AI-generated? If yes, please briefly describe the extent and nature of the AI-component(s) of the work.

No     Yes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please include your artistic resume in PDF format. This should include your education, your exhibition history and links to any published reviews or exhibition catalogs relating to your work. Please note that your resume should be in point form and should not include lengthy statements, biographies, or descriptions of your individual artworks.

Please include your support images as described in the submission guidelines. Please submit support images only; do not submit additional text descriptions alongside images.

Also complete the Description of Proposed Body of Work and the Artist Statement/Biography sections below. Please fill in the following boxes electronically (use .pdf "fill and sign") or submit the following sections 1 & 2 in a separate text document.

1. Description of proposed body of work (300 words max): include notes on your exhibition intention, vision, plus a description of the works including approximate number of pieces.

2. Artist Statement/Biography (300 words max): describe your artistic process and what you are trying to achieve/express through exhibiting at GPAG.

